

## Aldermanic Letter of Support Form

It is essential that NeighborSpace has the endorsement of the Alderman before beginning the review process. That is why one of the attachments that will be needed for all NeighborSpace applications is a letter of support from the Alderman of the Ward in which the property is located. To find out whom your Alderman is call 312-744-6861 or visit the website at [www.ci.chi.il.us/CityCouncil](http://www.ci.chi.il.us/CityCouncil).

When approaching your Alderman to ask for her/his support you may want to bring information about NeighborSpace and what you intend to do on the property. When the Alderman indicates support for your garden or park, use the sample support letter below.

Simply have the Alderman or her/his staff prepare this letter on the Alderman's letterhead, have the Alderman sign it, and either include the signed letter in your application or ask the Alderman to forward it to NeighborSpace directly.

Date:

Ms. Mary Jo Schnell  
Executive Director  
NeighborSpace  
25 East Washington St., Suite 1670  
Chicago, IL 60602

Dear Ms. Schnell:

I am writing this letter in support of the community garden project know as \_\_\_\_\_ (name of park or garden) and located at \_\_\_\_\_ (address of park or garden), in the \_\_\_\_ Ward.

I fully support the efforts of NeighborSpace and I would appreciate any assistance you could provide \_\_\_\_\_ (name of Site Manager) and \_\_\_\_\_ (name of Management Entity) in their efforts to develop and preserve community managed open space.

Thank you in advance.

Sincerely,

Alderman \_\_\_\_\_  
Alderman of the \_\_\_\_ Ward